Terms & Conditions of Tuition

Version 3.0 – 2026

Acceptance

- By booking and attending your first lesson, you confirm that you have read, understood and agree to these Terms & Conditions of Tuition.

Please Read First

To avoid any misunderstandings, please pay particular attention to:

- Section 4 – **Cancelling or Rearranging a Lesson**
- Section 5 – **Not Showing Up for Your Lesson**

These are the terms most commonly referred to during driving tuition. If you have any questions, please ask before booking or attending your first lesson.

The Most Important Things to Know

Cancellation Policy: 48 hours' notice is required. If less notice is given, **the full lesson fee will still be payable** because your lesson time has been reserved exclusively for you and is unlikely to be filled.

Be Ready: I'll text when I arrive, call once if there's no reply, send a final text before leaving and wait up to 20 minutes. After your first lesson, I won't knock on your door. If I don't hear from you, the full lesson fee will normally still be payable.

Payment: Lessons are payable before or at the start unless agreed otherwise.

Practical Test: Use of my tuition vehicle for your practical test is always at my discretion.

1. Driving Licence & Legal Requirements

- Hold a valid UK or Northern Ireland provisional driving licence.
- Meet the legal eyesight requirements and wear glasses/contact lenses if required.
- Tell me about any medical condition, medication or licence restriction affecting your ability to drive.

2. Booking Lessons

- Lessons are booked by mutual agreement.
- Arrive on time and let me know if you will be delayed.

3. Paying for Lessons

- Lessons are payable before or at the start unless agreed otherwise.
- Block bookings are paid in advance and valid for three months from the first lesson.
- Refunds for unused block bookings may incur an administration fee of up to £20.
- Outstanding balances must be cleared before further lessons or test appointments.

4. Cancelling or Rearranging a Lesson

- 48 hours' notice is required.
- If less than 48 hours' notice is given, **the full lesson fee will still be payable** because the lesson slot is unlikely to be filled.
- This includes illness, childcare, work, school/college, appointments, oversleeping, holidays, transport problems, family emergencies and other personal circumstances.
- Cancellations are only effective once acknowledged.
- Late cancellation fees should be paid within 30 days. If payment is not received within this period, the debt may be referred to a debt recovery service or legal proceedings may be commenced.

5. Not Showing Up for Your Lesson

- I will text when I arrive.
- I will make one phone call if there is no reply.
- I will send one final text before leaving.
- After your first lesson I won't not knock on your door.
- I will wait up to 20 minutes. **After this the lesson will be charged in full and should paid within 30 days**. If payment is not received within this period, the debt may be referred to a debt recovery service or legal proceedings may be commenced.

6. If I Need to Cancel Your Lesson

- If I cancel due to illness, breakdown, severe traffic issues, weather or other circumstances beyond my control, **you will not be charged**.

7. Lesson Prices

- You'll receive at least 30 days' notice of any increase.
- Already-paid lessons are unaffected
- Your price is fixed for the first three months.

8. Safety & Fitness to Drive

- Do not attend under the influence of alcohol or drugs.
- Tell me about medication affecting driving.
- If I believe it is unsafe for you to drive, I may refuse the lesson or the use of my vehicle. If this happens, the full lesson fee will still be payable because the lesson time has been reserved for you.

9. Practical Driving Tests

- My test fee (£130) includes the car, insurance, a warm-up lesson and transport home where appropriate.
- DVSA cancellations may still leave the instructor fee (£130) payable as the time has been reserved.

10. Use of My Tuition Vehicle

The use of my tuition vehicle for your practical driving test is **always at my discretion**.

The Driver and Vehicle Standards Agency (DVSA) encourages learners to take their practical driving test **only when they are ready to pass**. As part of the DVSA's **Ready to Pass?** campaign, one of the key indicators is that **your driving instructor agrees you are ready**.

For this reason, I may decline the use of my vehicle if, in my professional opinion:

- You have not reached a safe and consistent test standard.
- You still require prompts or assistance while driving.
- You continue to make serious or potentially dangerous faults.
- You have not completed sufficient recent lessons to demonstrate that you are ready.
- Your driving standard has deteriorated since your test was booked.
- You are unfit to drive due to illness, medication, alcohol or drugs.
- The vehicle is unavailable because of a mechanical, legal or safety issue.

Any decision to refuse the use of my vehicle will always be made in the interests of **road safety**, in line with DVSA guidance, and to reduce the unnecessary risk of damage to the tuition vehicle, which could affect future lessons and driving tests for other students.

If I decide that you are not ready to use my vehicle for your practical test, I will explain my reasons and, where appropriate, recommend additional tuition to help you reach the required standard.

11. Student Responsibilities on Test Day

It is your responsibility to:

- Bring all documents and identification required by the DVSA for your practical driving test.
- Check that your practical driving test is still going ahead as scheduled before travelling to the test centre.
- Regularly check the email address used to book your test, including your **junk or spam folder**, as the DVSA will normally contact you by email if your test is cancelled, changed or rescheduled.
- Continue to meet the legal eyesight requirements.
- Ensure you are fit and legally entitled to drive.

If your practical driving test cannot proceed because:

- You have failed to bring the required documentation;
- You arrive late;
- You have not checked that your test is still going ahead; or
- You fail to meet the DVSA's requirements,

my instructor's test fee will normally still be payable, as the time, tuition vehicle and lesson have been reserved exclusively for you.

The documents required for your practical driving test are determined by the DVSA. It is your responsibility to check and comply with the latest DVSA requirements before attending your test.

12. Respect During Lessons

- No smoking or vaping.
- No mobile phone use while driving unless instructed.
- Wear suitable footwear.
- Treat the vehicle with respect.
- Cleaning/repair costs may be charged where appropriate.

13. Recording Equipment & Privacy

- Lessons may be recorded by dashcam.
- Personal information is stored securely and only used for administering lessons.

14. Consumer Rights

- Nothing in these terms affects your statutory rights under the Consumer Rights Act 2015.
- These terms are governed by the laws of England and Wales.